

Museum Board Minutes

Meeting held in Room 14 Potomac Building @ 8:30 a.m.

at the St. Mary's County Governmental Center

January 14, 2013

CALL TO ORDER

Meeting called to order 8:30 a.m. by President Barbara McWilliams with the following members present: Steve Dunlap, Patricia Friend, Lynn Fitrell, Brian Barthleme, Dale Springer, Stephanie Waikart. Members excused: Helen Dorsey. Staff Debra Pence and Brian Loewe

The Board recited the Pledge of Allegiance and observed a moment of silence. Minutes of the 11/19/12 meeting were unanimously approved.

OLD BUSINESS (NOVEMBER)

The train display set up in St. Clements Island Museum opened December 1. Attracted a good attendance due in part to Kim Cullins' excellent marketing skills.

NEW BUSINESS (DECEMBER)

Good attendance for the Health Share House Tour at St. Clements Island Museum.

Goal to have at least three open house events a year. Activity at both sites in 2012 kept staff busy.

Board members Brian Barthleme and returning Board member Steve Dunlap were welcomed to the board.

Those board members who attended December museum events, praised staff for a job well done.

Attendance was up 10,000 from 2011. 2010 and 11 attendance were at an all-time low primarily due to the economy.

Upcoming topics for discussion in 2013 for the Board will be reviewing copies of the county's and "Friend's" operating budgets; storm water management, especially concerning erosion issues; capital building projects this summer; survey mailing to community soliciting input on possible exhibits for both sites, and discussion on future projects expressed by Board members.

Brian Loewe reported the FY 14 Capital Improvement Budget (CIP) budget process will begin the middle of March. Issues of interest for the Board in 2013 are restoration of the keeper's quarters at Piney Point; HVAC for Boat Building; siding and window repairs at the museum at Piney Point and new deck and bathroom at St. Clement's island Museum.

Stephanie Waikart was nominated as secretary of the Board and approved unanimously.

Proposed 2013 Board meetings were reviewed.

St. Clements Hundred membership meeting was held on 12/14/12 where capital projects were discussed and new officers were voted into office.

FRIENDS OF THE MUSEUM

Dale Springer presented the "Friends" report. Sheila Gibbons will retire at the end of February after 13 years of serving the board. John Madel also retired from his position.

Tom Mattingly, Ann Davis and Dale Springer met to nominate new Board members who will join the board by the end of February. Lewis Aldridge will serve as interim president.

ANNOUNCEMENTS

Piney Point museum will be closed until March 24, 2013.

Appraisal Fair to be held 1/26 at St. Clements Island Museum. History of event was discussed.

Maryland Day at St. Clements Island Museum will be held 3/25. Dr. Julia King, featured speaker, will be talking about the discovery of the Thomas Gerard site in the 7th District this past summer.

March 11, 2013 will be next Board meeting.

Board members will be expected to produce its annual report which is due in March. Susan Gough will help with its production.

ADJOURNMENT

Meeting adjourned at 9:03 a.m. after motion made and passed unanimously.

Respectfully submitted

Stephanie Waikart, Secretary